

## Booking Policies

- You will receive a confirmation from us immediately after your booking. If you did not receive the email check your spam folder. If it is not in your spam folder please give us a call.
- All studios must be rented out for at least 2 hours – no exception.
- You will be charged for time reserved, i.e. if your booking ends ahead of schedule you will still be charged for your full reservation time.
- You will be charged the full price of the booking if you cancel day of your reserved time or do not show.
- You will be charged a \$25.00 fee if you cancel the booking the day before your reserved time.
- You will be charged in 30 minute increments if you go past your reserved time. We do not guarantee the space will be available after the time of your booking.
- We accept Cash, Checks or Credit Cards. You can pay at the beginning or end of your session.
- If you require an invoice we need to know 24 hours ahead of your booked time.
- We offer 1 complimentary parking space in the buildings parking lot. Additional spaces in the lot are \$15/day. Additional spots are not guaranteed to be available. Your spot will be available 30 minutes prior to your booked time.
- If you plan on filming anything other than auditions please call 323.962.4400 to discuss rates and policies.
- You are responsible for damages to property or rented equipment while in the space.
- Absolutely no open flame is allowed in the studio.
- No pets allowed.
- All children must be attended by an adult at all times.